

Study Skills Expectations and Grading Policy per quarter

1. Your **planner** will be filled out daily. If you have not completed this in your academic classes then you will complete this in the first 5 minutes of study skills. Planners will be checked twice a week.
 - A grade = planner has to be filled out 90 -100% (14 out of 16)
 - B grade = planner has to be filled out 80 - 89% (13 out of 16)
 - C grade = planner has to be filled out 70 – 79% (11 out of 16)
 - D grade = planner has to be filled out 60 -69% (10 out of 16)
2. Your **binder and backpack** must be neat and organized. We will have a binder/backpack clean out check **once a week**.
 - A grade = organized and clean 9 out of 9 weeks
 - B grade = organized and clean 8 out of 9 weeks
 - C grade = organized and clean 7 out of 9 weeks
 - D grade = organized and clean 6 out of 9 weeks
3. **Working on your assignments and taking care of homework daily.** If you have shown me all of your completed homework, then you need to have a book to read. You will earn **5 points a day** based on what you choose to do.
 - A grade = 200 -220 points
 - B grade = 175 -199 points
 - C grade = 155 – 174 points
 - D grade = 133 – 154 points
4. **Any other assignments** that I assign to you which will be completed in class. This can include goal setting, reviewing your academic goals, organizational skills, study groups, journaling, participating in group academic and social counseling. This also includes maintaining your study skills folder.
5. **Your citizenship** in this class is based on your behavior and your willingness to participate in class and take care of business. **If you choose to continually disrupt others and prevent the class or me from completing our tasks**, then **you** will receive an **unsatisfactory citizenship** grade, and more than likely be asked to leave the class on a referral.
6. In order to be moved out of study skills at the **semester** you must show the following improvement:
 - **2.0 GPA**
 - **No F grades in any class**
 - **No more than 1 unsatisfactory (UN) grade**