

# WELCOME TO ENGLISH LANGUAGE ARTS WITH MISS. IOANE

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Dear Class of 2016 and Parents/Guardians,

I am Miss Ioane and I will be your 8<sup>th</sup> grade English Language Arts teacher this year. I am new to the district and am very excited to see what this year holds for us all at Roosevelt Jr. High. A little information about myself: I graduated from California State University, Stanislaus with a Bachelor of Arts in English and a Bachelor of Arts in Communication Studies with a minor in Psychology. I also completed my single subject credential through CSU Stanislaus. I spent the last year teaching at Delhi High School where I co-taught the senior English expository reading and writing course (ERWC). I am excited to start out this school year with my students, your child, and I know this year will be full of great experiences, fun, and a lot of learning.

This is an informational letter to let your child and you know about my classroom routines, student expectations, and the policies I have set up for my classroom in accordance with school policies. I would greatly appreciate it if you would take the time to review this letter with your child in order to avoid any questions or concerns later in the year.

## Materials Required:

- A binder with dividers or a folder to keep student work and notes organized.
- A large supply of **college ruled** binder paper or a **college ruled** notebook specifically for this class.
- Pencils, pens (**blue or black ink & red or pink ink**), and highlighters (**blue, yellow, and orange**).
- A grade level book from home or the library to read during silent reading and for times when classwork is completed.

## Classroom Expectations:

- **Respect:** Students are expected to have a common respect for their peers, myself and/or any substitute or guests in the classroom, and themselves.
- **Punctuality:** students need to be coming to class on time and prepared to start class as soon as the bell rings with required materials, completed homework, and ready to work on the day's activities with a positive attitude.
- **Academic Language:** Students are expected to use appropriate language at all times showing their academic abilities and professionalism.
- **Organization:** Students need to be keeping record of assignments in their school provided planner and have a clean and organized binder and or folder for this class so that all notes and assignments are easily accessible.

## Classroom Routine:

- As students enter the classroom they will collect any worksheets or note pages placed in the front of the room as well as turn in any assignment due that day in a box at the back of the classroom.
- At the start of class, students will read the days objective/learning goal.
- The first 5-10 minutes of class will consist of a warm-up activity to get the students focused on the day's lesson; this will consist of a quick write, silent reading, a review of previous concepts, word of the day vocabulary lesson, etc.
- I will then lead a lesson either introducing new concepts, new vocabulary, or provide background knowledge that will assist students with the day's activity.
- Depending on the unit of study, we will then either work on Literature study from the Holt Language Arts Textbook or modules from the ERWC.

### Homework/In Class assignments:

- Group projects, time will be provided in class to work on these.
- Written assignments.
- Reading assignments and reading comprehension questions.
- Vocabulary and Grammar work.
- Writing essays and/or reports.
- Studying for quizzes and tests.
- Any unfinished assignments or readings not completed during class time.

### Late Work:

- Assignments need to be turned in and completed on the given date.
- Late work will only receive **50%** of the points **earned**. Exceptions may be made if a parent sends a note explaining why the work was not completed and turned in on the due date.
- **Final** projects, such as formal typed essays and reports, must be turned in on the due date (no exceptions), if a student knows they will be absent (field trip, sporting activity, or family vacation) the assignment is **due the day before** the students will be leaving. If the student is ill on the day a final assignment is due the assignment must be e-mailed to me or a signed parent note is required upon returning to school for the student to receive credit for the assignment.
- **Absences:** absences do not excuse students from assignments; all work must be made up within **two** days of students return to school. It is the student's responsibility to obtain the missed work when he/she returns.

### Tests and Quizzes:

- Tests and quizzes may **not** be made up in the case of an absence unless the absence is a verified illness. If a student knows they will be absent on the day of a test/quiz the student must complete the assessment ahead of time.
- Cheating is **not** tolerated. Any student using unpermitted technology, talking, whispering, or gesturing to another student during a test or quiz will receive a score of 0 (zero). If I catch any student cheating they will receive a score of 0 (zero) and be required to serve after school detention.

### Technology:

- Students are not to use any form of technology in class without permission. Any and all technology devices must remain in students backpacks at all times. There will be times students are allowed to use their phones as a calculator, dictionary, or other web based source; however, permission must be granted first. Technology devices, include but are not limited to, are: cellphones, ipads, ipods, headphones, laptops, etc.

### Restroom Passes:

- Students are not permitted to use the restroom during the first 20-30 minutes of class. This is the time that most review and instruction will be taking place and students will not be permitted to leave instruction unless it is an emergency. If restroom passes are being abused the privilege will be taken away completely.
- Student must sign out and take the bathroom pass with them when leaving the classroom and sign back in when they return to class.

Student's grades will be updated as frequently as possible on PowerSchool where you can view student's grades and assignments. Feel free to contact me at my email [loane.B@monet.k12.ca.us](mailto:loane.B@monet.k12.ca.us), call

me, or schedule a parent/teacher conference. My email is the best way to reach me and I will respond as soon as possible. Thank you for taking the time out of you busy schedules to review this letter with your child. Together I believe that we can help your child learn and grow in the most positive and supportive environment possible.

Sincerely,

Miss. Ioane, 8<sup>th</sup> grade English Language Arts  
Roosevelt Jr. High

**\*\*These classroom expectations, routines, and policies are subject to change throughout the year and an updated copy will be sent home if any changes are made\*\***

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Please detach this form on the dotted line above ^ and return the bottom portion to Miss. Ioane by Friday August 14<sup>th</sup>. Keep this letter for your records. ((Returning this counts as the first homework assignment)).

I \_\_\_\_\_, have read and discussed the information in this letter with  
(Print Parent/Guardians first and last name)  
My child, \_\_\_\_\_ and we both understand the routines, expectations,  
(Print Students first and last name)  
and policies of your classroom.

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Student's signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_